

Welcome to the Carbon Trust London office

Key health & safety to be aware of before your visit



Access

Address:

Level 5, Arbor, 255 Blackfriars Road, London SE1 9AX

Cycle parking is available on the Plaza, but please contact your host to arrange access as some areas of the building are out-of-bounds to visitors

Pedestrian access to Arbor is provided via Blackfriars Road and is step free to facilitate accessibility. The pedestrian footway along the east of Blackfriars Road will connect the site to Blackfriars Bridge / Blackfriars Station from the north and Southwark Road to the south.

All visitors must bring photographic ID in order to validate their booking before entering the building. Copies of ID are only held on record for a limited period, in line with the GDPR data security policy. If a visitor does not supply photo ID, the Building Management Team reserves the right to refuse entry.

If you have ANY accessibility issues that could impact your access needs onsite or during an evacuation, please notify your host ASAP so we can make all the necessary arrangements for your visit.

General Health

If you are feeling unwell, please postpone your visit and talk to your host about potentially rescheduling or meeting online

No Smoking

Smoking and the use of e-cigarettes is prohibited on this site. An area is allocated for smokers to the right of the main entrance on Blackfriars Road

Allergy Alert

A current member of staff has a very acute AIRBORN allergy to peanuts. NO peanuts, or food containing peanuts, may be on site at any time

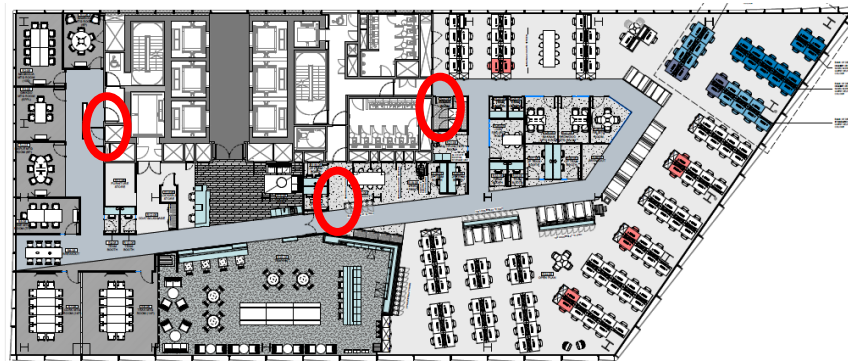
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Emergency Evacuation Plan

- The building operates a 'dispersal' evacuation in the event of an alarm - please wait to be informed when to evacuate
- Leave the floor using the stairs, accessed by the doors indicated by the **red circles** on the floor map - ALL lifts will be non-operational
- The Carbon Trust has an **evacuation chair** with trained users for any visitors with mobility issues that could impact a safe exit
- Exit the building and the fire marshals will direct you to the Safety Meeting Point on **Hopton Street**
- The route and meeting point are indicated by the **red arrows** and **red star** on the road map
- This is a location that requires minimum road crossing and is at a sufficient safe distance from the building itself
- Visitors should wait there with fire wardens for confirmation to return to the building



First Aid

Should you require any First Aid whilst visiting the Carbon Trust, please refer to reception for guidance

The Office Management Team will be present at reception and they will be your main point of contact for any queries

